

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

CHRIST COLLEGE

1.2 Address Line 1

Chandi Chhak

Address Line 2

Tulsipur

City/Town

Cuttack

State

Odisha

Pin Code

753008

Institution e-mail address

christcollegetc@gmail.com

Contact Nos.

0671-2301757

Name of the Head of the Institution:

Mr. Manmath Kumar Otta

Tel. No. with STD Code:

0671-2301757

Mobile:

09861338596

Name of the IQAC Co-ordinator: Mrs. Prajna Samantaray

Mobile: 09438580275

IQAC e-mail address: coordinatoriqacc16@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) ORCOGNI2607

1.4 NAAC Executive Committee No. & Date
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner-bottom of your institution's Accreditation Certificate) EC/38/094 dated 02 February 2006

1.5 Website address: www.naac.gov.in

Web-link of the AQAR: <http://http://www.christcollege.ac.in/AQAR 2012-13.doc>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	76.40	2005-06	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY 07-07-2006

1.8 AQAR for the year (for example 2010-11) 2012 - 13

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2012-13 submitted to NAAC 27.03.2017 (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status GC 2(f) UGC 12B

Grant-in-aid +Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI(Phys Edu)

TEI (Edu) Engineering Health Science Management

Others(Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Utkal University, Vani Vihar,
Bhubaneswar, Odisha – 751004.

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

Minority
Institution

UGC-COP Programmes

2.IQACComposition and Activities

2.1 No. of Teachers

07 + 01 + 01

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

01

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

01

2.9 Total No. of members

14

2.10 No. of IQAC meetings held

One

2.11 No. of meetings with various stakeholders:

No.

03

Faculty

02

Non-Teaching Staff Students

01

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

N.A.

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

Nil

International

Nil

National

Nil

State

Nil

Institution Level

Nil

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Training program, for the Office Class III Staff for the maintenance of office record and accounts.
2. Organize seminar from time to time with the students for inculcating a sense of discipline and commitment for their future career.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To facilitate research activities among the teachers.	Some of the teachers have secured M.Phil and Ph.D., degrees during the year and published research papers.

* Attached the Academic Calendar of the year as Annexure - I.

2.16 Whether the AQAR was placed in statutory body Yes

No

Management

Syndicate

Any other body

Provide the details of the action taken

The Management has approved study leave for the teachers to undertake various research work leading to M.Phil. and Ph.D. work.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	+3 Arts, Science, Commerce Hons. & Pass		Computer Science	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	03		01	

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
√ Annual	U. G. Programme for Arts, Science and Commerce (Hons. & Pass)

1.3 Feedback from stakeholders* Alumni

(On all aspects)

Parents Employers Students

Mode of feedback : Online

Manual Co-operating schools (for PEI)

*Attached an analysis of the feedback in the Annexure - II

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

N.A.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
81	70	11	Nil	Contractual Lecturers Nil

2.2 No. of permanent faculty with Ph.D.

24

2.3 No. of Faculty Positions Recruited (R) and Vacant(V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
12	12	Nil	Nil	Nil	Nil	Nil	Nil	12	12

2.4 No. of Guest and Visiting faculty and Temporary faculty

Nil

Nil

Nil

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	04	98	13
Presented papers	01	10	11
Resource Persons	00	01	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Extensive use of Computers, audio-visual gadgets in teaching and learning.

2.7 Total No. of actual teaching days during this academic year

183

2.8 Examination/ Evaluation Reforms initiated by the Institution(for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Since our examination and evaluation process is regulated by Utkal University, we have no scope for any modification and improvement.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03

2.10 Average percentage of attendance of students

77%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
+3 Arts	191	7%	25%	41%	12%	78%
+3 Science	134	16%	40%	34%	3%	77%
+3 Commerce	106	13%	9%	19%	49%	77%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC regularly supervises, collects feedbacks from the Students and parents, it also meets the faculty members of each department which contribute towards the enhancement of the standard of teaching and learning.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12	Nil	Nil	Nil
Technical Staff	16	Nil	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC took active initiative in organizing seminars, workshops to encourage and provide facilities to undertake Minor and Major Research projects and help them publish the results of their research in Journals of national and international repute.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	02	04	Nil
Outlay in Rs. Lakhs	Nil		10.4 Lakhs	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	07	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	09	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	2	U.G.C.	10.4 Lakhs	6.35 Lakhs
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects <i>(other than compulsory by the University)</i>	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	2	U.G.C.	10.4 Lakhs	6.35 Lakhs

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For Colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	03	Nil	Nil	25
Sponsoring agencies	-	U.G.C.	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College [√]
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph.D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum	Nil	College forum	05		
NCC	03	NSS	07	Any other Red Cross	02

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organised health camp in the village Tangi in Cuttack District.
- The College has adopted a slum and imparted elementary education to the non-school going kids.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	A12.503DEC	Nil	Nil	A12.503DEC
Class rooms	21	02	College	23
Laboratories	10	Nil	Nil	10
Seminar Halls	03	Nil	Nil	03
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	07	06	College	13
Value of the equipment purchased during the year (Rs. in Lakhs)	–	1,89,480/-	College	1,89,480/-
Others	–	–	–	–

4.2 Computerization of administration and library

11 Computers installed in the administrative office and Library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	30278	-	512	60,865	30,790	-
Reference Books						
e-Books	Nil		Nil		Nil	
Journals	10		58			
e-Journals	Nil		Nil		Nil	
Digital Database	Nil		Nil		Nil	
CD & Video	Nil		Nil		Nil	
Others (specify)	Nil		Nil		Nil	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	71	02	03	01	01	02	I.T.=24 Math=14	24
Added	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Total	71	02	03	01	01	02	38	24

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Training programmes are conducted periodically to enhance the soft skill of the teachers, students and office staffs.

4.6 Amount spent on maintenance in lakhs :

i) ICT (Information & communication Technology)	50,595/-
ii) Campus Infrastructure and facilities	60 Lakhs
iii) Equipments	2.19 Lakhs
iv) Others	3.5 Lakhs
Total :	66,19,595/- Lakhs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Remedial classes, coaching for entry level services, career counseling and placement cell. Campus recruitment by different MNCs i.e. T.C.S., Genpact, Blobsy, IMS are organized from time to time in the College.

5.2 Efforts made by the institution for tracking the progression

A committee consisting of senior and experienced faculty members to track the progress of the curricular and co-curricular activities of the institution.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1620			

(b) No. of students outside the state

31

(c) No. of international students

Nil

(d) Men

No	%
1030	63.58

Women

No	%
590	36.42

Last Year 2011 - 12						This Year 2012 - 13					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1354	76	13	17	Nil	1460	1517	57	33	13	Nil	1620

Demand ratio 1:1.5

Dropout % 0.04%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Institution has arranged coaching classes on different subjects in order to help the students to prepare for different competitive exams conducted at National and State level.

No. of students beneficiaries

105

5.5 No. of students qualified in these examinations

NET X SET/SLET X GATE X CAT X
 IAS/IPS etc X State PSC X UPSC X Others 17

5.6 Details of student counselling and career guidance

The Institution has a placement cell which guides the students about the job opportunities available in different sectors and facilitates the recruitment of students by different corporate sectors.

No. of students benefitted 55

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
04	391	40	11

5.8 Details of gender sensitization programmes

Conducted workshops cum seminars on “Women’s Empowerment” and “Role of S.H.G. in the economic development of the rural India”.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 10 National level 09 International level Nil

No. of students participated in cultural events

State/ University level 08 National level 02 International level Nil

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level 01 National level 03 International level Nil

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	09	5,000/-
Financial support from government	12	99,230/-
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Construction of two toilets and installation of purifying water dispenser.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

To be a centre of excellence in higher education with focus on innovative teaching, learning, research, consultancy and extension activities in building a creative enlightened and productive civil society.

6.2 Does the Institution has a management Information System

The institution has an active MIS which takes care of the administration and establishment reflected through HRMS, academic calendar, time table and admission through SAMS. It also looks after the collection of fees, prepares budget and undertakes the audit works.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Since we are abided by the curriculum of Utkal University we have no scope for developing our own curriculum.

6.3.2 Teaching and Learning

We have made use of models, charts and power point presentation to facilitate smooth teaching and learning providing the extracts of the material and supply of the list of reference books. Seminar advisor for each department coordinates the presentation by the students and faculty members.

6.3.3 Examination and Evaluation

We have been conducting internal assessment, test examination comprising both subjective and objective questions on the pattern of University Examination. Academic calendar prepared at the beginning of each academic session. Teaching imparted according to the lesson plan. Question bank and teaching materials are provided to the students.

6.3.4 Research and Development

Our institution encourages the teachers to go for research leading to M.Phil, Ph.D. and Post doctoral degrees and the research committee of the institution regulate the quality of the proposal for Major and Minor Research projects. Many of the Research papers / Books published by the teachers have got wide acceptance admiration and good ratings.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Our Library is completely automated comprising of 30,790 no. of books, with separate reading room for boys, girls and faculty members. The college has adequate I.C.T. facilities accessible to teachers and Students. Most of the departments are provided with a computer. Construction of canteen is initiated.

6.3.6 Human Resource Management

Human resource management is done by the institution as per the guidelines of the Govt. of Odisha through HRMS software. Organised training and workshop for capacity building of teachers, officials and students from time to time. Many of the clerical staff have attained the accounts training imparted by the Govt. of Odisha. Annual performance report is submitted by all the faculty members

6.3.7 Faculty and Staff recruitment

Recruitment for the faculty is done as and whenever there is a vacancy and when there is any additional demand of the different departments and office through a selection committee by open advertisement.

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

+3 Arts	–	689	
+3 Science	–	546	Total - 1620
+3 Commerce	–	385	

6.4 Welfare schemes for	Teaching	Facility for Loan under Welfare Fund, G.P.F., E.P.F. and C.P.F.
	Non-teaching	Festival advance, Loan under Welfare Fund, G.P.F., C.P.F., rehabilitation scheme and E.P.F.
	Students	Free Studentship, S.S.G., Admission fees concession for the students belonging to SC & ST.

6.5 Total corpus fund generated Nil

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Principal and Academic Committee
Administrative	No		Yes	Governing Body of the College

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

Utkal University regulates the declaration of result and College has no control over the duration in the declaration of result.

For PG Programmes Yes No

N.A.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

Regular support and encouragement by the Alumni Association in the all-round development of the institution.

6.12 Activities and support from the Parent – Teacher Association

The institution has regular interaction with the parents at departmental level. There is an exchange of feedbacks and the institution tries to overcome the shortcomings if any.

6.13 Development programmes for support staff

Support staffs were given training to operate software pertaining to College office and library.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The Institution has an eco-club. Under the coordination of eco-club we have conducted many awareness programmes regarding solid waste management. The campus has been declared as a plastic free zone.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Remedial Classes for relatively weak students and career counselling meetings are arranged from time to time to help the students in their career pursuits. The institution also imparts coaching to the students in entry into services such as civil services, banking and railways.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Academic	– Purchase of computer, Construction of class room, Enrichment of Library.
Extracurricular	– Plantation, Development Sports Complex, Improvement of Gym.
Extension activities	– Health Camp, rendering service at orphanage and old age homes like Dayashram and Rantakutir.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Career Counselling and placement.
2. Awards and recognitions.

****The details are attached in annexure-III***

7.4 Contribution to environmental awareness / protection

Extensive Plantation in the Campus.
Beautification of Pond, Regular Cleaning of Campus.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS:

- Almost 70 years of proven experience in imparting UG Education.
- Institution is located ipso facto, accessible to students coming from the nooks and corners of the state.

WEAKNESSES:

- Old campus with deteriorating infrastructure to cater to the needs of present day demand.
- Lack of infrastructure for timely sharing of information at various levels.

OPPORTUNITIES:

- Growth potential: We have a large campus area with accessibility to facilitate expansion of new courses and programmes.
- Enhancement of the academic and co-curricular projects, assignment experiences, seminars, case studies.

THREATS:

- Inadequate funds for growth.
- Undue interference of political groups in College campus.

8.Plans of institution for next year

1. Construction of more Class rooms.
2. Construction of Auditorium.
3. Introduction of e-Journals.
4. Beautification of College Pond.
5. Construction of College Canteen.
6. Extension of 1st and 2nd floor in the administrative block.

Name Mrs. Prajna Samantaray

Prajna Samantaray
27.3.2017

Signature of the Coordinator, IQAC

Name Mr. Manmatha Kumar Otta

Manmatha Kumar Otta
27.3.2017

Signature of the Chairperson, IQAC

**Principal (I/c.)
Christ College, Cuttack**

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure-I

ACADEMIC CALANDER FOR THE YEAR 2012-13 CHRIST COLLEGE, CUTTACK

Sl. No.	Subject	Date
1	Re-opening of the college after summer vacation	18.06.2012
2	Admission into +31 st year Arts/Sc/Commerce	As per the Govt. notification
3	Commencement of Classes +32 nd year Arts/Sc/Commerce	21.06.2012
4	Commencement of Classes +33 rd year Arts/Sc/Commerce	21.06.2012
5	Commencement of Classes +3 1 st year Arts/Sc/Commerce	01.08.2012
6	Monthly Test	Last week of Every month
7	Student's Union Election	As per Govt. Notification
8	Puja Vacation	20.10.2012 to 02.11.2012
9	Annual Sports & Cultural Week	2 nd week of January 2013
10	X-Mas Holidays	23.12.2012 to 01.01.2013
11	Test Examination +32 nd /3 rd year Arts/Sc/Commerce	1 st week of January 2013
12	Test Examination +31 st year Arts/Sc/Commerce	3 rd week of January 2013
13	Filling of Forms for University Examination	As per the Notification of Utkal University
14	Commencement of University Examination	As per the Notification of Utkal University
15	Publication of Results +31 st /2 nd /3 rd year Degree Examination	As per the decision of the Utkal University
16	Total No. of Holidays	69 days Excluding sundays
17	Total No. of Reserve Holidays	04 days
18	Total No. of Teaching days	183

Annexure-II

Analysis of Students' feedback:

- The students' feedback is collected once in a year especially at the end of each academic session.
- The students as evident from their responses are fairly satisfied with the coverage of the syllabus, the competence and depth of the teacher's ability to clarify and give a perspective to the issues and concepts involved in their respective subjects.
- The students are quite satisfied with the study material and the facilities available in the College library.
- The students are quite appreciative of the teaching methods adopted by the teachers particularly the process of elicitation of questions and encouragement to debate on various issues related to their subjects.
- The students feel the need to enhance the number of seats in the hostels and construction of a ladies' hostel.

Annexure-III

Best Practice-I

Career Counselling and Placement

GOAL: This practice strives to make the students employable and to establish a link between the students and the corporate world. It facilitates non-engineering students to get access to the IT world.

CONTEXT: With the advent of globalization, the geographical distance among the countries has been substantially compressed and IT profession has taken a major role in the realization of the objectives of globalization.

PRACTICE: Every year a number of MNCs visit our institution to tap the potential for their enterprise.

EVIDENCE: This year in particular, 15 numbers of students have been recruited by GENPACT. 110 students have been registered for online interview by TCS out of which 17 of them have been selected. Again 38 students have been registered for online interview conducted by BLOBSY, Bangalore and 11 students have finally been selected.

CHALLENGES: More efforts need to be put on the skill development of the students. Besides the curriculum which has been so traditionally designed that the students are hardly inspired to get equipped to meet the requirements of the MNCs. Hence more endeavours to be put on the skill development.

Annexure-III

Best Practice-II

Awards and Recognitions

GOAL: The primary objective of the giving awards and recognitions is to incentivize the students which would propel them to metamorphose their talents to a higher level.

CONTEXT: It seems that many students having huge potentialities get faded away without getting any impetus in their curricular and extra-curricular pursuits. So the institution strives hard to actualize the potentialities of the students by instituting several medals awards and recognitions.

PRACTICE: There are provisions for presenting gold medal every year to the students who top the University examinations. Besides there are alumni, retired professors and other distinguished personalities who have instituted gold medals for toppers of each subject annually to encourage students in pursuing their academic careers.

The College also felicitates the students who have distinguished themselves in various co-curricular and extension activities as a mark of recognition such as NSS, Red-cross, NCC, NAVAL sports and games etc.

EVIDENCE: As a matter of fact, all these awards and recognitions have tremendously motivated the students and inculcated a sense of healthy competition which is evident in the examination results and other social activities.

CHALLENGES: It is popularly assumed that the examination result is the only means to assess the academic talent of the students. On the contrary, it is felt that there is leeway for the assessment. However, being limited to the University syllabus we are constrained not to go beyond the traditional way of assessing students through their examination results.